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The University of Auckland
Private Bag 92601, Symonds St
Auckland 1150, New Zealand

TEACHER PARTICIPANT INFORMATION SHEET

Title of Project: Evaluation of Manaiakalani

We are members of the Woolf Fisher Research Centre. The Woolf Fisher Research Centre is a University of Auckland research centre for the development of education and schooling success. This project is being conducted as a collaboration between schools involved in Manaiakalani and the Woolf Fisher Research Centre. Funding for this project is from the Manaiakalani Education Trust and The University of Auckland.

We would like to invite you to participate in a research project to identify factors that assist Year 5-13 students to maintain their engagement in the learn/create/share model and to increase school achievement levels over the three years of the project. The project will commence in August 2012 and end in May 2015.

The research project is designed to develop understandings about what family and school factors are associated both with student engagement with the learn/create/share model and with increased academic achievement. With permission from the Principal, we will access your school's existing student achievement data.

We would like to collect a small amount of information from you each year, over a period of three years.

Each year, we would like to collect the following:

To gather in-depth information about the implementation of the learn/create/share model in selected classes, we will invite selected teachers to participate in a teacher observation session in which we will observe teachers teaching a standard lesson for up to one hour. We will observe the whole lesson, and record observations about text use, teacher and student activities, and learning content onto a paper-based Teacher Observation Tool. The Principal has agreed that observed teachers may seek his/her advice should they feel uncomfortable following these observations. The observation will not be video or audio recorded. At the end of the observation, we would like to invite the observed teacher and two students to participate in a face-to-face interview with a researcher. The interviews will take between 5 and 10 minutes for each student, and approximately 15 minutes for each teacher, and will be timed so as to not disrupt the lesson.

To gather broad information about student's perception about a random lesson, we will invite all students and teachers to participate in a short questionnaire. The questionnaire will contain a total of three questions.

Should you agree to participate in this research, we request that you sign the attached consent form and return it to the envelope available at the school office. We will then contact you and ask you to distribute information and consent forms to students and parents/caregivers. We also request that parents' and students' completed forms be collected in an envelope in the school office, so that students' participation or non-participation is not apparent.

Participation in this research project is voluntary. Your school has also agreed that your participation is voluntary and that your participation, or non-participation, will not influence your relationship with the school, your employment status, or access to school services. You can withdraw from participating at any time until 31 May 2015 without having to give any reason for your withdrawal; your decision will be completely respected and no further questions will be asked. You can withdraw any information at any time until the data has been analysed, which will take place by 1st November in each year that the data has been collected.

All data (including interviews and observation notes) will be collated into a database and be analysed. The database and associated hard-copy files will be kept securely at the Woolf Fisher Research Centre for a period of six years after which all copies will be destroyed and/or deleted. All consent forms will be kept separately from the data. Participants' names will remain completely confidential, as participants' names will be replaced by a pseudonym. Reports, articles and feedback arising from this research will not identify the school as the source of the data.

Overall results of the research will be made available to your school and to schools in the area to help develop best practice in local schools. Again, participants will not be named, but within the school, participants may know one another. Results may also be published in journal publications, or presented at the Manaiaikalani hui, or at conferences.

Thank you very much for your time and help in making this project possible. If you have any queries or wish to know more, please phone or write to any of us at the address below:

Dr. Rebecca Jesson
Research Fellow
Woolf Fisher Research Centre
Faculty of Education
The University of Auckland
Private Bag 92601, Symonds Street
Auckland 1150
Ph: (09) 623 8899 ext. 48162

Aaron Wilson
Senior Researcher
Woolf Fisher Research Centre
Faculty of Education
The University of Auckland
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Ph: (09) 623 8899 ext. 48574

The Head of School is:

Professor Judy Parr
School of Curriculum and Language Pedagogy
Faculty of Education
The University of Auckland
Private Bag 92601
Symonds Street
Auckland 1150
Ph. (09) 623 8899 ext. 88998

For any queries regarding ethical concerns please contact:

The Chair, The University of Auckland Human Participants Ethics Committee, The University of Auckland, Research Office – Office of the Vice Chancellor, Private Bag 92019, Auckland 1142. Ph: (09) 373 7599 ext. 83711

Approved by The University of Auckland Human Participants Ethics Committee on 7 September 2012 for three years. Reference Number 8294.



THE UNIVERSITY OF AUCKLAND
FACULTY OF EDUCATION

Te Kura Akoranga o Tamaki Makaurau

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TEACHER CONSENT FORM

THIS FORM WILL BE HELD FOR A PERIOD OF SIX YEARS

Title of Project: Evaluation of Manaiaakalani

Researchers: Dr. Rebecca Jesson Research Fellow, Woolf Fisher Research Centre
Aaron Wilson Senior Researcher, Woolf Fisher Research Centre

I have read the Participant Information Sheet and I understand the research and why I have been selected. I have had the opportunity to ask questions and to have them answered to my satisfaction.

I understand that I may withdraw myself from this project at any time up until 31 May 2015, without having to give any reasons.

I understand that I may withdraw any information I have provided at any time up until the 1st of November of each year in which that information has been provided, without having to give any reasons.

I understand my participation is voluntary and that my school has agreed that my participation or non-participation will not influence my relationship with the school, my employment status, or access to school services.

For each of the three years of the project:

I agree / do not agree (circle one) to participate in this research.

I agree / do not agree (circle one) to be observed during a standard lesson for up to one hour and to participate in a short interview with a researcher at the end of the observed lesson. I understand that I may seek advice from the Principal should I feel uncomfortable following these observations.

I agree / do not agree (circle one) to participate in a short questionnaire during class time.

I agree to distribute information about the research and consent forms to students and parents/caregivers. I agree that the completed forms will be collected in an envelope at the school office.

I understand that information I provide will be confidentially collated, de-identified, and entered into a database by the researchers.

I understand that, with the permission of the Principal, existing student achievement data will be collected from the school.

I understand that my confidentiality and privacy will be protected at all times, and that neither my name, nor the names of the students or the school will be identified in any publication that arises from the research.

I understand that the data will be stored securely, separately from consent forms, at the Woolf Fisher Research Centre and will be destroyed after a period of six years.

Name: _____

Signature: _____

Date: _____

Please send to:

Dr. Rebecca Jesson
Research Fellow
Woolf Fisher Research Centre
Faculty of Education
The University of Auckland
Auckland 1150

Or scan & email to: r.jesson@auckland.ac.nz

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